**Engineering Organization Fund Application Spring 2018**

**Organization Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **# of Members:** \_\_\_\_\_\_\_\_\_\_

**Organization Description:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**\*\*THE CONTACT LISTED BELOW IS THE ONLY PERSON TO RECEIVE EMAILS ABOUT THE APPLICATION\*\***

**Contact Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Contact Phone #:** \_\_\_\_\_\_\_\_\_\_\_\_\_

**SEC Representative(s)**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Faculty advisor(s)**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**A detailed, line item request for funds (May be attached):**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOTAL AMOUNT REQUESTED: $** \_\_\_\_\_\_\_\_\_\_\_\_

**\*\*PLEASE ATTACH A COPY OF YOUR ORGANIZATION’S ANNUAL BUDGET\*\***

In addition, you must submit a budget and prepare a three-minute Power Point summary to be presented

to the Executive Board on **February 27TH**. In the presentation you must include:

- Past and present SEC involvement

-Design Team/Society’s operating budget

-Attempts to raise money through other fundraisers

-Detailed list of how and when the funds would be used (Please note that the SEC does not fund any person's salary or wage)

-How you will be involved in E-Week

**PLEASE TURN IN APPLICATION AND PRESENTATION BY FRIDAY, February 23rd at 5 PM TO CHRIS BRASSEL:**

E-mail to: secdop@vt.edu